

Shaw Island Community Building User Form

General Information:

- When food is prepared and offered for sale in the Community Building, a Food Handler's Permit must be obtained in advance of the event. Call the Health Department in Friday Harbor at 378-4474 for test dates and fees.
- Serving or consumption of alcoholic beverages on the property requires a banquet permit. This must be obtained in advance of the event from the Washington State Liquor Control Board and displayed in plain view. Minors are not permitted to consume or serve alcoholic beverages.
Order a banquet permit online: liq.wa.gov/licensing/online-banquet-permit.

Name of Group
Contact Person
Telephone
Address
E-mail
Date, time and length of use (include event time and set up time)
Planned building use

Shaw Inc's goal is that all Shaw Islanders be able to afford rental of the Community Building. Rental fees are kept low and do not fully reflect the cost of building operation. If there are any questions concerning the fee, please speak to the building scheduler when reserving the building. This fee is based on a set-up time and duration of your event.

Based on building fee policy your fee is: \$_____

Please complete this form and checklist, and return with payment to: Shaw Islander Inc
PO Box 443
Shaw Island, WA 98286